



THE NEW FAITH CHURCH FUNERAL POLICY AND GUIDE

Funeral Policies and Practices

The following policy and procedures govern the conduct of all funerals for members of New Faith Church.

New Faith Church provides funeral services in the event of death of an *active member of our church fellowship*. Family members are encouraged to notify the church office immediately so that the Pastor and the church fellowship may share in the hour of bereavement.

We grieve the loss of one who has been close, but we do not sorrow as those who have no hope (1 Thessalonians 4: 13). It is our desire and privilege to minister to the families of our congregation in their time of need. It is through the Word of God that we have hope at the time of the death of a loved one (Romans 15: 4). This policy is provided to assist our families in planning and providing a Christian funeral.

Funeral services are held in the church sanctuary. Alternative methods include graveside service or services held at the funeral home. The Associate Pastor of Pastoral Care will be happy to meet with the family to plan the funeral worship arrangements.

Date and Time of Funerals

Dates and times for funerals are to be arranged in consultation with the Associate Pastor of Pastoral Care based on availability and the preferences of the New Faith Church events and the family members. Provide two alternate dates. Funerals are held Monday – Saturday at 11am.

Funeral services will need to be planned around already scheduled sanctuary events (such as weddings, conferences, workshops, etc.).

Who Will Officiate?

New Faith Church's Senior Pastor, Dr. Andre J. Lewis, will conduct all funeral services held at New Faith Church. Dr. Lewis will appoint an Associate Pastor or Minister in his absence.

**Active Member*

For the purposes of this policy, active members are defined as those members of New Faith Church who regularly attend church services and contribute to the church as they generally provide regular financial and personal support for the church. This designation is also extended to the following:

- *Homebound members*



Structure of the Funeral Service

A funeral service held in the church sanctuary is a service of worship, celebrating life and the promise of eternal life through Jesus Christ. All parts of the service are to be consistent with the present worship practices of the church. The outline for the funeral and interment services will take on the traditional form of New Faith Church.

- *Scripture Reading (Old and New Testament) and Prayer*

NFC will appoint Ministers to read the Old, New Testament and Prayer. However, if the family has a request for another Minister, provide information to the Associate Pastor of Pastoral Care.

- *Expressions*

A limit of three people can speak during expressions. The names must be printed on the program. There is a two-minute time limit for each expression.

Music

NFC provides a musician, drummer and soloist for homegoing services (fees included). However, the family may elect to have outside soloists for the service. The selected songs must be approved, and the soloist must check in 30 minutes prior to the funeral service. The music must be kept in reverence to the Lord.

Video Presentation

Video presentations are only shown during the viewing service. The video must be emailed to (rwhite@newfaithchurch.org and jpasley@newfaithchurch.org) using a dropbox link or google drive link. If using a USB, it must be dropped off during normal office business hours (9am-4pm M-Th) or left in our secured lockbox. All videos must be received in the business office three business days prior to the funeral service for review. All presentations should be in USB format.

Streaming

Live streaming is available on our website <http://www.newfaithchurch.org> This service is available at an additional costs of \$150.00.

Closed Casket

All caskets must be closed during the funeral services but may be open during the viewing if desired.

Family Repast

NFC has a fellowship hall that is available for the repast. The fellowship hall will be available to the family for 2 hours following the interment service. The maximum capacity of the Faith Connection is 100 people.



PROGRAMS

The family is responsible for funeral programs. The final draft of the program must be emailed to rwhite@newfaithchurch.org (3) business days prior to the service date for approval. Programs must be approved before printing. Once the program is approved no additions or changes can be made.

The order of service is provided by New Faith Church.

The following must be printed on the cover of the program.

New Faith Church, 4315 W. Fuqua St., Houston, TX
Andre J. Lewis, D.Min., Senior Pastor

ORDER OF SERVICE

PROCESSIONAL

SCRIPTURE READING

Old Testament

New Testament

PRAYER

SELECTION

EXPRESSIONS (2minutes, up to 3 people)
(names must be printed on program)

SELECTION

SERMON

Dr. Andre J. Lewis
Senior Pastor

RECESSIONAL

CONTACT INFORMATION (Monday-Thursday 9a-5pm)
New Faith Church Business Office 713.434.4000

Rev. Kenneth Hampton 713.434.4060
khampton@newfaithchurch.org

Rachael White 713.434.4050
rwhite@newfaithchurch.org